



NATIONAL ORGANIZATION OF PROFESSIONAL HISPANIC NRCS EMPLOYEES

**Commemorating 25 Years of Hispanic Advancement and Building for the Future**  
**REGISTRATION FORM**

PLEASE TYPE. FORM MUST BE FILLED OUT COMPLETELY.

FIRST NAME					LAST NAME						
ADDRESS						CITY					
STATE			ZIP			POSITION/TITLE					
PHONE			EXT.			FAX			EMAIL ADDRESS		
Are you a:	NOPHNCSE member in good standing for 2018?					<b>Yes</b> <b>No</b>	Retired?	<b>Yes</b> <b>No</b>	Student?	<b>Yes</b> <b>No</b>	

**FULL REGISTRATION FEES- include; all additional events;**

Leadership Training

<input type="checkbox"/> NOPHNCSE MEMBER*	\$195
<input type="checkbox"/> NON-MEMBER	\$225
<input type="checkbox"/> RETIRED NRCS NOPHNCSE EMPLOYEE	\$0
<input type="checkbox"/> STUDENT	\$75
<input type="checkbox"/> SATURDAY ANNIVERSARY BANQUET ONLY	\$75

**\*Members will be able to pay 2018 dues at the training.**

**Additional Events:** Indicate events in which you will be participating. You are entitled to participate in all the events for the days you register. **No price adjustments will be made for not participating in the events included with your registration.**

**Friday-**Awards Luncheon     **Friday-** Scholarship     **Saturday-** Anniversary Banquet

**Special Needs** (Accommodations, dietary needs/meals, etc.):

**I have attached a guest registration** (next page)

**Conference Registration Payment Included** (look up in table above and enter here)= \$ \_\_\_\_\_

<b>PLEASE SELECT PAYMENT METHOD</b>	<input type="checkbox"/> <b>CHECK</b> (Make payable to NOPHNCSE)	<input type="checkbox"/> <b>PayPal Invoice</b> (Government Travel cards will <u>NOT</u> be accepted for registration payment)
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**MAIL REGISTRATION FORM AND PAYMENT TO:**

Leslie Diaz-Alvarez  
 19287 Claremont Dr.  
 Farmington, MN 55024  
 Phone: 1 (507) 334-1887 ext. 3  
[leslie.diazalvarez31@gmail.com](mailto:leslie.diazalvarez31@gmail.com)

Alternate contact: Paula Salazar  
 Phone: 1 (786) 390-6205  
[paula.salazar.pineda@gmail.com](mailto:paula.salazar.pineda@gmail.com)

**Government Travel Card; are NOT allowed as a form of payment**

**PayPal Invoice** will be used as the only method available to make **Credit Card** payments. Please provide the following information:

Email: \_\_\_\_\_  
*This is the email address we use to send the invoice for the registration fee.*

Name of Attendant: \_\_\_\_\_

Name of person receiving Invoice: (if different): \_\_\_\_\_

(Official use) Check No.:	Amount:
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**Cancellation Policy:** All cancellations are subject to a \$50.00 fee. Cancellation of training conference registration must be received in writing by May 24th, 2018 to receive a full refund, minus the cancellation fee. Due to commitments made to service providers, no refunds will be issued after May 24th, 2018. Only substitutions may be allowed after May 24th, 2018.

**For Hotel reservations please call:** DoubleTree by Hilton Hotel San Antonio Downtown Phone: 210-224-7155

ID yourself as part of the **NOPHNCSE-NEDC** group to guarantee government rate **\$124.00**

**Deadline to reserve room and guarantee rate; is May 21, 2018.**

Summary of fees (for official use only)	Date form filled:	Amount Paid= \$ _____
m/e/f    Member/nm    Student/ns	early/late    NOPH	Date received/postmarked:



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**GUEST REGISTRATION FORM**

<b>CONFERENCE ATTENDEE'S FIRST NAME</b>	<b>LAST NAME</b>	<b>STATE</b>
<b>GUEST'S FIRST NAME</b>	<b>LAST NAME</b>	

**Guest Fees:** Indicate how many guests, **not including yourself**, will attend the following events.

MEAL	# OF GUESTS	COST (P/P)	=	TOTAL
Awards Luncheon		x \$30	=	
Casual Networking & Scholarship Night		x \$30	=	
Saturday Anniversary Banquet		x \$40	=	
<b>TOTAL GUEST FEES</b> (must be paid with personal check or personal credit card)				=

**Special Needs** (Accommodations, dietary needs/meals, etc.): \_\_\_\_\_

<b>Guest Registration Payment Included</b> (add activities the guest will be participating)= \$_____	
<b>PLEASE SELECT PAYMENT METHOD</b>	<input type="checkbox"/> <b>CHECK</b> (Make payable to NOPHNRCS) <input type="checkbox"/> <b>CREDIT CARD</b> (only personal credit cards are accepted for guest registration payment) <input type="checkbox"/> <b>PAY AT THE CONFERENCE</b>

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